

**BY-LAWS OF THE  
LEA LEA WOMEN'S GOLF CLUB  
KAILUA-KONA HAWAII  
Organized May 14, 1967**

Revised November 1997	Articles III,V, VII, VIII, IX, XIII, XIV amended March 2009
Article XIV Section 2 amended March 1998	Articles III, VI amended March 2011
Article III Section 1 amended March 1999	Articles, IV, VI, VII, VIII, XI, XIII, XIV, amended Nov 2011
Article XIII Section 2 amended March 2000	Amended November 2015
Article III Section 2 amended Nov. 2002	
Article V Section 1 amended Nov. 2002	
Articles III, IV, V, VIII, IX, XIV March 2003	
Articles III, XIII amended April 2006	

**ARTICLE I - NAME**

Section 1. The name of the club shall be Lea-Lea Women's Golf Club. Lea Lea means happiness, fun, pleasing...

Section 2. The mailing address is PO Box 390-033, Kailua-Kona, Hawaii 96739.

**ARTICLE II - PURPOSE**

Section 1. The purpose of this club shall be to promote friendliness and good sportsmanship in the interest of better golf.

**ARTICLE III - MEMBERSHIP**

Section 1. ELIGIBILITY. Membership in Lea Lea Women's Golf Club shall be open to women, 18 years or older with a current USGA index of 35.0 or less.

Section 2. ACCEPTANCE. Membership applications shall be processed by the Membership Chair who will verify membership eligibility, verify current USGA Handicap (or last ten (10) scores played) and collect appropriate dues and fees.

Section 3. APPLICATION OF BY-LAWS. Each member must conform to and abide by these By-Laws in every respect, including all amendments and changes.

Section 4. MEMBERSHIP LIMITS AND DIVISIONS. Membership shall be limited to 60 members.

**ARTICLE IV - DUES AND FEES**

Section 1. Amount of annual Member Fee shall be decided by the Board of Directors no later than November 30, and will be payable by December 15 for the new year beginning January 1. This will

include deciding the amount and terms of prorated dues for new members joining later in the year.

- (i) The Member Fee for joining Lea Lea is made up of:  
Club Dues + HSGA handicap fee + applicable Hole-In-One Insurance.  
Only Club Dues may be prorated. All members, new and returning, shall pay 100% of all handicapping fees and any Hole-In-One Insurance applicable.

Section 2. Dues and Assessments shall be deposited in the Club's general fund and distributed by the Treasurer with the approval of the Board of Directors.

Section 3. Every member shall be assessed for Hole-In-One Insurance when joining and shall be assessed again, at the discretion of the Board, at such time as the fund becomes depleted.

Section 4. If any member fails to pay her annual dues by the due date she shall cease to be a member of this club and shall not be eligible for any membership privileges. However, with good cause and payment of all delinquent dues, the Board of Directors shall have authority to restore her to membership in full standing by a two-thirds (2/3) majority vote.

## **ARTICLE V - MEETINGS**

Section 1. Board of Directors shall meet at a time and place to be selected by the President. Fifty percent (50%) of Board members must be present at least one of which must be the President, Past President Advisor or Secretary.

Section 2. There will be at least two (2) General Membership meetings held each year. The Spring General Meeting will be held no later than April 30 and the fall General Meeting will be held no later than November 25.

General Membership Meetings shall be held at a time and place to be selected by the Board of Directors.

Thirty percent (30%) of the regular membership must be present at a General Meeting to constitute a quorum for the transaction of business.

Section 3. There shall be a meeting of the incoming and outgoing Boards after the election of officers (at the Spring General Meeting) and prior to March 31 at the discretion of the incoming President. The time and place will be selected by the incoming president, and shall be for the purpose of reviewing the records and the duties of each Officer and Committee Chair, as well as summarizing the upcoming year's activities pertaining to the respective offices.

Section 4. Special meetings of the Board may be called by the President and special meetings of the General Membership may be called by written request to the President, signed by at least 10 members in good standing, and stating the business to be presented.

Section 5. Notice of all meetings will be provided to members at least one week before the meeting.

## **ARTICLE VI - GUESTS**

Section 1. Members may bring guests on scheduled play days with the advance permission of the respective play day chair. Guests will be limited to a course handicap of 36. A person will be limited to 4 times as a guest in any calendar year.

Section 2. Visiting former Lea Lea members will be allowed to play without a sponsor with the permission of the Play Day Chair. They are not eligible to win Club prizes but may participate in the Day's Play and are limited to a handicap of 36.

## **ARTICLE VII - BOARD OF DIRECTORS**

Section 1. The following Officers shall constitute the Board of Directors of the Club and shall assume their duties as soon as possible after the Joint Board Meeting, but no later than April 1.

President	Past-President Advisor
Secretary	Treasurer
Play Day Chair	Special Tournaments Chair
Standing Committee Chairs	

Section 2. All records shall be turned over to the new Board no later than April 1.

Section 3. The Board of Directors shall perform its duties and administer business of this organization in compliance with these By-Laws and Robert's Rules of Order Revised.

## **ARTICLE VIII - DUTIES OF OFFICERS**

Section 1. President - The President shall preside at all meetings and make recommendations intended to promote or increase the purpose of this Club. She shall have general supervision of the business and affairs of the Club, shall render a report to the members at Membership Meetings, and give the overall picture of the year's activities. She shall be responsible for ensuring that the course is requested, in writing in advance, assuring continuity in Club play. She may appoint committees when deemed necessary. She shall be a member ex-officio of all committees except the Nominating Committee. The President shall fill any vacancy on the Board by appointment.

Section 2. Past-President Advisor - The Past-President Advisor shall act as advisor to the President and Board of Directors. She shall perform the duties of the President in her absence. She shall represent the President upon request and assume the duties of the President for the remainder of the term of office should the office of the President become vacant.

Section 3. Recording Secretary - The Recording Secretary shall keep a record of all meetings. She shall maintain a roster of all Committee Chairmen and Committee Members. She shall be responsible for obtaining and posting all tournament and activity announcements from HSWGGA. Upon termination of her term of office, she shall deliver to the incoming Secretary all books, papers and property of the Club in her possession. In the event of the absence of the President and Past-President Advisor, the Secretary shall assume the duties of the President.

Section 4. Treasurer - The Treasurer shall collect all dues and assessments, give receipts and deposit all funds in a bank account in the name of the Club. She shall keep a record of receipts and expenditures. She shall make a complete report of all monies received and disbursed at each meeting of the Board of Directors. She shall submit a report of this office at each General Meeting. She shall be responsible for notifying all members of dues amount by December 1<sup>st</sup> and when an assessment for Hole-In-One Insurance is due.

The Treasurer shall prepare and submit a proposed budget to the members at the Fall General Meeting for their approval.

Section 5. Play Day Coordinator – The Play Day Coordinator shall coordinate Tuesday and Thursday play. She will assign the duties for Play Day Chairs as needed. She will assure that individual Play Day Chairs fulfill the responsibilities of that position.

Section 6. Special Tournaments Chair – The Special Tournaments Chair shall be responsible for all Major Tournaments designated in Article XIII. If ‘follow the field’ is allowed on tournament days, she will also be responsible for that play. The Special Tournaments Chair shall submit a budget to the Board regarding prize monies and arrange for prize distribution with the Treasurer. The Special Tournaments Chair works with the Board of Directors to set a Tournament Schedule for the Membership. She will notify participants of the ground rules of Tournament play prior to the first foursome or group teeing off for each event.

## **ARTICLE IX - STANDING COMMITTEES**

Section 1. Handicap Committee - The Handicap Chair shall be responsible for all aspects of Handicapping for Lea Lea. She shall be responsible for how, where and when scores are to be turned in and recorded, keep a record of past and present handicaps, and check scores for accuracy. The Handicap Chair serves as backup for the Website Manager

Section 2. Rules Committee - The Chair may appoint one or more members or golf professional to serve on this committee. Together they shall clarify and advise on the Rules of Golf - Local and USGA. Any disputes arising in any tournament will be referred to the Rules Committee for a decision, and the decision of the Committee will be final.

Section 3. Website Manager - The Website Manager will manage the website keeping it active and maintained. She shall prepare the Club Roster, complete with full names, email addresses and telephone numbers of each Member. The Manager shall process all new Membership Applications in accordance with Article III of these By-Laws and notify all applicants whether or not their applications have been approved. The Chair shall be responsible for notifying the Treasurer, Tournament Chairmen and Handicap Chair when an applicant has been approved.

## **ARTICLE X - NOMINATIONS AND ELECTIONS**

Section 1. In February the President shall appoint a Nominating Chair who may pick her Committee of two (2) other members. The Committee shall submit a slate of nominees for each office and shall submit its nominations to the Membership at the Spring General Membership Meeting. Consent of each nominee must be obtained prior to presentation to membership. All nominees must be members in good standing.

Section 2. Nominations from the membership will be accepted for all positions. The person nominated must be a member in good standing and must give her consent.

Section 3. Elections shall follow the closing of nominations. If there is more than one nomination for an office there shall be a secret ballot and the candidate receiving the plurality of votes shall be elected. Otherwise voting by show of hands is acceptable.

## **ARTICLE XI - AMENDING BY-LAWS**

Section 1. These By-Laws may be amended or new By-Laws adopted at any meeting of the General Membership by a two-thirds (2/3) majority vote, provided a notice of the meeting and proposed amendments or new By-Laws have been made available to all members at least fourteen (14) days before the date of said meeting.

## **ARTICLE XII - RULES OF PLAY**

Section 1. Play shall be conducted under USGA Rules of Golf. An abnormal condition may require a Local Rule, which shall be consistent with the USGA Rules. Maximum course handicap allowed for any event is 36 regardless of the player's handicap index.

## **ARTICLE XIII - TOURNAMENTS**

Section 1. Major Tournaments

Club Championship (Stroke Play)

President's Cup (Match Play)

Eclectic Tournament

Monthly Ace Tournament

Ace of Aces Tournament

In order to participate in Major Tournaments, a member must have turned in a minimum of four (4) completed 18 hole score cards played with Lea Lea in the twelve (12) months preceding the Major Tournament.

## **ARTICLE XIV - HOLE-IN-ONE**

Section 1. A member shall qualify for Hole-In-One money if she has a Hole-In-One while playing any 18 Hole Lea Lea Club sponsored function on any course on the Island of Hawaii. A score card attested by one other player must be submitted to the Play Day Chair of the day.

The Hole-In-One amount paid shall be determined by the number of paid members multiplied by the amount per hole-in-one collected from each member for Hole-In-One Insurance.